



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, JUNE 10, 2020 7:00 PM  
Meeting via electronic participation

## **COUNCIL MINUTES**

- **Meeting can be viewed at:**  
<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on June 10, 2020 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Planner – Stephanie Poirier

### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:00 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

### **2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared

### **3. ADDITIONS TO THE AGENDA**

#2020-0109

Moved by Councillor Carruthers

Seconded by Deputy Mayor Wilkins

THAT the Regular Agenda of Council dated June 10, 2020 be accepted with the following changes:

Section 9 – Councillor Vink requests two notices of motions be added to the agenda

Section 16. By-laws and Section 17. Future Meetings be taken prior to the Closed Session

Notice of Motions

Carried

### **4. DELEGATIONS AND PRESENTATIONS**

None

### **5. CONSENT AGENDA**

5.1 Vouchers in the amount of \$841,465.22 – May 15 to May 21, 2020

5.2 SWM Council Minutes – May 27, 2020

5.3 Facilities and Recreation Progress Report – June 2020

5.4 Notification of NASM Plan Approval

5.5 St. Clair Region Conservation Authority – May 2020 Meeting Highlights

5.6 Notice from Glencoe Agricultural Society for Canadian Blood Services Blood Donor Clinic

5.7 Notice of Motion from Town of Oakville

5.8 2020 Student Celebration – Class of 2020 Graduates

#2020-0110

Moved by Councillor McGill

Seconded by Deputy Mayor Wilkins

THAT Council support the safe opening of the pool and splash pad...

Carried

#2020-0111

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.1 through 5.8 as information, and approve the May 27, 2020 meeting minutes.

Carried

**6. COMMITTEE OF ADJUSTMENT**

None

**7. PUBLIC MEETINGS**

None

**8. STAFF REPORTS**

a. Fire – No Reports

b. Administration

1. Removal of Holding Symbol – James Street, Melbourne – Vibrent Properties

#2020-0112

Moved by Councillor McGill

Seconded by Councillor Vink

THAT the amending by-law to remove the Holding Symbol H-1 as it applies to the lands known legally as Range 1, North Part Lot 2, Melbourne, be GRANTED by Council.

Carried

2. Disposition of Property – Unopened Road Allowance Shared Boundary

#2020-0113

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT Council declare the portion of the road allowance between Lambton and Middlesex Counties, abutting Pt Lt 11, Con 8, lying N of Travelled Rd through Lt 11, as in MO15788; MOSA, surplus to municipal needs; and

THAT Council approve the disposition of property by by-law, and authorize the Mayor and CAO-Clerk to enter into an agreement with the adjacent property owner, 2605487 Ontario Ltd.

Carried

c. Building – No Reports

d. Finance

1. Adjustment of Property Taxes

#2020-0114

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-080-08001-0000 by \$2,403.99 in accordance with MPAC's recommendation.

Carried

2. Insurance Policy Renewal

#2020-0115

Moved by Councillor Bartlett

Seconded by Councillor Sholdice

THAT 2020/2021 insurance be renewed with Frank Cowan for the time period June 1, 2020 to May 31, 2021 in the amount of \$231,326.28.

AND THAT the \$7,000 budget variance be funded through the insurance funds reserved in the Tax Rate Stabilization account.

Carried

e. Facilities and Recreation

1. Lease Agreement – 157 Water Street, Glencoe – OPP Station

#2020-0116

Moved by Councillor Bartlett

Seconded by Deputy Mayor Wilkins

THAT Council authorize the Mayor and CAO-Clerk to enter into another five-year lease extension with CBRE, commencing January 1, 2021, with the only change to the existing lease being an increase of the lease rate to \$14.00 per square foot (\$29,980 per annum).

Carried

2. Appin Church Parking

Councillor Vink is now absent from the meeting at 7:58 p.m.

#2020-0117

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT staff be directed to provide temporary signage for “Senior Parking” spots on Wellington Street in front of the Appin Presbyterian Church in order to pilot Courtesy Senior Parking Spots for Sunday mornings.

Carried

f. Public Works

1. Municipal Engineering Standards

#2020-0118

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Council approves Cost Estimate (\$10,000 to \$12,000) as provided by Spriet Associates for the Development of Engineering Municipal Standards;

AND THAT Council waives the Public Purchasing Process.

Carried

**9. NOTICE OF MOTION**

#2020-0119

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT staff be directed to bring forward a report about Southwest Middlesex becoming a Vision Zero Community. A Community that takes the action of continuously and pre-emptively removing the very possibility of violence (and that means serious injury as well as death) from our transportation systems. True Vision Zero systems prioritize the safe passage of our most vulnerable populations, whether they are walking or using any number of light mobility devices from bicycles to wheelchairs

AND THAT the True Vision Zero Community report be presented to council for its consideration by October, 2020.

Carried

**10. CORRESPONDENCE AND PETITIONS**

None

**11. UNFINISHED BUSINESS**

None

**12. NEW BUSINESS**

None

**13. COUNTY COUNCIL AND CONFERENCE UPDATE**

Mayor Mayhew provided updates to council regarding county council business, including insurance costs, and an agreement for website development. Mayor Mayhew provided an opportunity for council inquiries, and questions and comments were taken regarding street lights being out and the construction project for River Road.

**14. ANNOUNCEMENTS**

None

**15. BY-LAWS**

1. By-law No. 2020/034

Being a by-law to remove the Hold provision on the subject property. The H-1 holding symbol is on the lands known legally as Range 1, North Part Lot 2 (Melbourne) – James Street subdivision.

2. By-law No. 2020/035

Being a by-law to amend Procedural By-law No. 2019/104 to permit Electronic Public Meetings under the *Planning Act* during COVID-19 Emergency

3. Bylaw No. 2020/036

Being a by-law to authorize the Mayor and Clerk to sign a lease agreement between the Municipality and the Ontario Realty Corporation respecting the property known as 157 Water Street, Glencoe, ON

4. By-law No. 2020/037

A by-law to authorize the conveyance of an unopened Road Allowance.

5. By-law No. 2020/038

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (June 10, 2020)

#2020-0120

Moved by Councillor Bartlett

Seconded by Councillor Sholdice

That By-law 2020/35 be amended to remove sections I and J in the Appendix requiring a minute recess and the presentation and adoption of minutes during the meeting; and

THAT By-law No. 2020/034 to By-law No. 2020/038 be given first, second, third and final readings.

Carried

**16. FUTURE MEETINGS (subject to change)**

- June 24, 2020 – 7:00 p.m.
- July 8, 2020 – 7:00 p.m.
- July 22, 2020 – 7:00 p.m.

**17. CLOSED SESSION**

#2020-0121

Moved by Councillor Sholdice

Seconded by Councilor McGill

THAT Council go into closed session, at 8:46 p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

Specifically, the matter relates to the following:

Information supplied to the municipality in confidence by the Ontario Government  
Carried

Council resumed in open session at 8:55 p.m.

### **Rise and Report**

#2020-0122

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and

THAT the previous closed session minutes were approved.

Carried

### **18. ADJOURNMENT**

The Mayor adjourned the meeting at 8:56 p.m.

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Mayor

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CAO/Clerk